



## Application for HootBooth Photo Booth

Texoma Community Credit Union offers a free, traveling photo booth to be used for nonprofit fundraising events in the greater Wichita Falls area. The photo booth is not a rentable product from TCCU for commercial or personal use, but rather an in-kind donation available to 501(c)(3) certified organizations and schools.

Organizations must complete and submit the form below to Lauren McKechnie ([Lauren@Texomacu.com](mailto:Lauren@Texomacu.com)) at **least one month prior to their event** for consideration by TCCU. Organizations must also provide proof of 501(c)(3) certification status at the time the application is submitted.

When approved, Texoma Community Credit Union will provide:

- HootBooth photo booth unit with built in camera, touch screen, and color printer
- Wireless hotspot so users can email themselves the photos
- Printing equipment so users can print photos for free
- Customized photo print-out template with your logo/event's name and/or logo
  - **NOTE: PLEASE EMAIL ARTWORK TO [LAUREN@TEXOMACU.COM](mailto:LAUREN@TEXOMACU.COM) AT LEAST A WEEK PRIOR TO THE EVENT**
- Photo props (by request only)
- Photo backdrop with gold sequins (by request)
- Technically assistance as needed
  - Cell for Lauren McKechnie: 281-380-8122
  - Cell for Morgan Lord: 817-988-8024

### BASICS

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**IN KIND ACKNOWLEDGEMENT**

Sponsorship Level offered to TCCU for use of photo booth: \_\_\_\_\_

\_\_\_\_\_

What is included in sponsorship: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EVENT DETAILS**

Name of Event: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Time: \_\_\_\_\_

ON-SITE Contact Name: \_\_\_\_\_

ON-SITE Contact Cell Phone: \_\_\_\_\_

Location of event: \_\_\_\_\_

Location of booth at event: \_\_\_\_\_

*(Indoors preferred – outdoors permitted on a case-by-case basis.)*

Booth delivery/set up time\*: \_\_\_\_\_

Booth pickup/return time\*: \_\_\_\_\_

*\* Booth delivery/setup and pick-up must be within TCCU regular business hours, Monday through Friday, 9 am – 4:30 pm.*

Would you like us to supply a photo backdrop? (circle one)    YES        NO

Would you like us to supply photo props? (circle one)    YES        NO

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_